

BRIDGEND COUNTY BOROUGH COUNCIL
REPORT TO THE STANDARDS COMMITTEE

30 NOVEMBER 2017

REPORT OF THE MONITORING OFFICER

REVIEW OF ELECTED MEMBER ROLE DESCRIPTIONS

1. Purpose of Report

- 1.1 To provide Members with Elected Member Role Descriptions for the consideration of the Standards Committee.

2. Connection to Corporate Improvement Plan / Other Corporate Priority

- 2.1 Standards are an implicit requirement in the successful implementation of the Corporate Themes.

3. Background

- 3.1 Elected Members have a wide range of roles and responsibilities which they are expected to undertake. Elected Member Role Descriptions provide a framework which describes the purposes, activities and responsibilities regarding a variety of the key roles which they undertake.

4. Current situation / proposal

- 4.1 In 2010, the Authority adopted the generic roles descriptions which had been produced by the Welsh Local Government Association (WLGA). Following the introduction of the Local Government (Wales) Measure 2011 the WLGA developed a range of generic role descriptions which were then adapted to reflect the local practices and procedures in Bridgend. These role descriptions were approved by Council on 1 May 2013.

- 4.2 Following the Local Government elections in May 2017, it is considered appropriate to undertake a review of Member Role Descriptions to ensure that the role descriptions:

- Effectively cover the diversity of roles undertaken by councillors
- Meet the requirements of Elected Members and the WLGA Charter for Member Development and Support.

- 4.3 Member Role Descriptions have now been developed from the model role descriptions produced by WLGA and tailored to the requirements of the roles undertaken by councillors within Bridgend Council.

- 4.4 The role for the Standards Committee Chairperson and Standards Committee Member are attached as **Appendix 1 and 2**.

5. Effect upon Policy Framework & Procedure Rules

5.1 None.

6. Equality Impact Assessment

6.1 None.

7. Financial Implications

7.1 None.

8. Recommendation

It is recommended that the Committee:

- 8.1 considers and agrees any amendments to the appended Member Role Descriptions as necessary;
- 8.2 note that the role descriptions will be submitted to Council for approval on 20th December 2017.

Contact Officer: Mr P A Jolley
Corporate Director – Operational & Partnership Services and
Monitoring Officer

Telephone: (01656) 643106
E-mail: Andrew.Jolley@bridgend.gov.uk

Postal Address Level 2,
Civic Offices,
Angel Street,
Bridgend
CF31 4WB

Background Documents

None